

**BOARD OF FIRE COMMISSIONERS
SNOHOMISH COUNTY FIRE DISTRICT NO. 15**

**Regular Board Meeting Minutes
7812 Waterworks Rd. Tulalip, WA 98271
October 24, 2023**

CALL TO ORDER – Chairman Sherman called the regular meeting to order at 10:33 a.m. Those in attendance were: Chairman Sherman, Commissioner Hudson, Chief Shaughnessy, Assistant Chief White, Executive Assistant Erin Bickford, and Board Secretary Rachel Hughes. Crew were present. Commissioner Fryberg was excused.

FLAG SALUTE – Flag salute led by Chief Shaughnessy.

AGENDA –

Chairman Sherman moved to approve the amended agenda. Commissioner Hudson seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of September 26, 2023, Regular Meeting
2. Finances:
 - a. September Payroll in the amount of \$269,521.90
 - b. Accounts Payable in the amount of \$60,309.60
 - c. Agency Deposits in the amount of \$196,950.19
 - d. Quarterly Finance Report- Chief Shaughnessy gave a brief report on District finances. The District and Board will need to amend the 2023. There will be a budget presentation at the next meeting. GEMT funds are low due to federal and state law change. The District will receive approximately \$800K from GEMT. Transport revenue is also lower.

Commissioner Hudson moved to approve the consent agenda. Chairman Sherman seconded; motion carried by unanimous vote.

PUBLIC INPUT – None.

CHIEFS REPORT– Chief Shaughnessy gave an update on multiple District items.

- Hired Bobby Guadamuz as BC of training.
- Kurt Bennett was hired full time.
- Derek Kuhn promoted to Captain.
- Bronson promoted to BC/MSO.
- BC interviews today.
- Lateral medic interview this week and 1 lateral medic hired
- 5 part-timers interview for full time position.
- Had productive meeting with Marysville Fire.
- District continuing to use Marysville Fire shop.
- District purchasing South County Reserve ladder to train.
- Borrowing SCBA from South County since 90 days out once gear ordered
- Expenses to escalated quickly due to new employees and new station.

UNFINISHED BUSINESS –

- a) Quil Ceda Village – Chief Shaughnessy advised nothing new expect for hiring additional employees which was covered in Chief’s Report.
- b) Pumper Update- Chief Shaughnessy advised that the new pumper is due to arrive 12/1. Chief Shaughnessy, Chief White, and Captain Shockley went to Wenatchee to view the pumper. Crews will be sent in the next few weeks to check the progress. The medic unit is to arrive 11/29. Chief White and BC Smith will pick it up.
- c) OFF- Chairman Sherman advised that he may bring someone on to help with OFF.

NEW BUSINESS –

- a) Resolution 2023-09 October Meeting Date Change-
Chairman Sherman moved to approve Resolution 2023-09- October Meeting Date Change moving the 10:30 a.m. October 10, 2023 Board of Commissioner’s meeting to 10:30 a.m. October 24, 2023. Commissioner Hudson seconded; motion carried by unanimous vote.
- b) Additional Meetings- Additional meetings may be needed this month for budget review. The Regular meeting is scheduled for Nov. 14th and possibly a Special meeting Nov. 21st.

EXECUTIVE SESSION – The Board recessed and went into Executive Session at 10:55 a.m. to review the performance of a public employee per RCW 42.301.110(g). It was expected to last 20 minutes. At 11:15 a.m. the Board emerged from Executive Session and returned to Regular Session.

ANNOUNCEMENTS –

- a) The next Commissioner meeting is November 14, 2023 at 10:30 a.m.

ADJOURNMENT - There being no further business, the meeting was adjourned at 11:18 a.m.

Respectfully Submitted,

Rachel Hughes
Board Secretary