

**BOARD OF FIRE COMMISSIONERS
SNOHOMISH COUNTY FIRE DISTRICT NO. 15**

**Regular Board Meeting Minutes
7812 Waterworks Rd. Tulalip, WA 98271
February 14, 2023**

CALL TO ORDER – Chairman Sherman called the regular meeting to order at 10:40 a.m. Those in attendance were: Chairman Sherman, Commissioner Hudson, Chief Shaughnessy, Assistant Chief Reinhardt, Deputy Chief White, Executive Assistant Erin Bickford, Finance Director Jasmine Perez and Board Secretary Rachel Hughes. Crew were present. Commissioner Fryberg was unexcused.

FLAG SALUTE – Flag salute led by Chief Shaughnessy.

AGENDA –

Commissioner Hudson moved to approve the amended agenda. Chairman Sherman seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of January 10, 2023, Regular Meeting
2. Finances:
 - a. January Payroll in the amount of \$242,597.00
 - b. Accounts Payable in the amount of \$92,481.93
 - c. Agency Deposits in the amount of \$258,593.12
 - d. Quarterly Finance Update- Finance Director Jasmine Perez and Chief Shaughnessy gave the Board an update on the current budget position and further discussion was held on District finances.

Commissioner Hudson moved to approve the consent agenda. Chairman Sherman seconded; motion carried by unanimous vote.

PUBLIC INPUT – None.

UNFINISHED BUSINESS –

- a) Quil Ceda Village- Chairman Sherman advised that he is in contact with Brian Carol however there is no new update.
- b) Boat Purchase/Grant Update- Assistant Chief Reinhardt gave the Board an update. The District has applied for the Community Development Block Grant for \$500k. The grant committee meets over the next two months. Grants will most likely be awarded closer to June. The District is looking at a demo boat out of Port Angeles. Further discussion was held.
- c) Firefighter Testing/Paramedic Hiring- Deputy Chief White advised the Board that the written and two oral boards have been completed. A third party agency was used for the written test. Chiefs interviews will be scheduled soon. The paramedic testing is complete and the District has extended a conditional job offer to Tara Conyers and she has accepted.
- d) Board Consultant- Chief Shaughnessy advised that he spoke with consultant Karen Reed on working with the District. Karen is semi-retired and would like to set up a meeting to see what the job entails before entering into any agreement.

- e) PERS- Chief Shaughnessy advised that the District will be starting with the PERS system as of March 1, 2023. This will impact Erin Bickford as she is now forced into the PERS system and is unable to opt out. Further discussion held.
- f) SAFER Grant Update- Chief Shaughnessy advised that the District has hired grant writer Michelle Mazzola out of Leavenworth. The District has thirty days to submit for the grant. The grant would staff three full time positions. Jasmine Perez and Assistant Chief Reinhardt will be working with Michelle on the grant. Further discussion held.

NEW BUSINESS –

- a) Resolution 2023-02- PERS -
Chairman Sherman moved to approve Resolution 2023-02 PERS Participation Authorization which authorizes the District to participate in the Washington State Public Employee’s Retirement System. Commissioner Hudson seconded; motion carried by unanimous vote.
- b) Medic 60- Assistant Chief Reinhardt advised that Chief Shaughnessy negotiated with the union and as of 2/1/2023, Medic 60 officially went into service. Assistant Chief Reinhardt and Chairman Sherman thanked everyone for their hard work getting to this place. Chief Shaughnessy thanked the Crews for how great they have been through this period of transition.

EXECUTIVE SESSION – None

ANNOUNCEMENTS –

- a) The next Commissioner meeting is scheduled for March 14, 2023 at 10:30 a.m.

ADJOURNMENT - There being no further business, the meeting was adjourned at 11:10 a.m.

Respectfully Submitted,

Rachel Hughes
Board Secretary