

**BOARD OF FIRE COMMISSIONERS**  
**SNOHOMISH COUNTY FIRE DISTRICT NO. 15**  
**Regular Board Meeting Minutes**  
6406 Marine Dr. Tulalip, WA 98271  
**June 23, 2022**

**CALL TO ORDER** – Chairman Sherman called the regular meeting to order at 4:30 p.m. Those in attendance were: Chairman Sherman, Commissioner Hudson, Chief Shaughnessy, Assistant Chief Reinhardt, Deputy Chief White, Executive Assistant Erin Bickford, Finance Director Jasmine Perez and Board Secretary Rachel Hughes. Crew and members of the public were present. Commissioner Fryberg was excused.

**FLAG SALUTE** – Flag salute led by Deputy Chief White.

**AGENDA** –

*Commissioner Hudson moved to approve the amended agenda. Chairman Sherman seconded; motion carried by unanimous vote.*

**CONSENT AGENDA** –

1. Minutes of May 18, 2022, Regular Meeting
2. Finances:
  - a. May Payroll in the amount of \$199,143.26
  - b. Accounts Payable in the amount of \$75,608.55
  - c. Agency Deposits in the amount of \$102,627.28

*Commissioner Hudson moved to approve the consent agenda. Chairman Sherman seconded; motion carried by unanimous vote.*

**PUBLIC INPUT** – None

**UNFINISHED BUSINESS** -

- a) Water Rescue Program- Deputy Chief White gave a brief update. Three District employees completed the boat operator course which was put on by Camano Fire and Rescue. Three more employees will attend the training next year.
- b) Marine Unit- Chairman Sherman advised the he looked at a Safe Boat out of Edmonds as a potential marine unit for the District to purchase. The cost of the boat is \$65,000. Chairman Sherman would like a mechanic to evaluate the boat before further discussion or actions are taken.

**NEW BUSINESS** –

- a) Resolution 2022-07-June Meeting Date Change-

*Commissioner Hudson moved to approve Resolution 2022-07- June Meeting Date Change moving the 10:30 a.m. June 14, 2022 Board of Commissioner’s meeting to 4:30 p.m. June 23, 2022. Chairman Sherman seconded; motion carried by unanimous vote.*

- b) Resolution 2022-08- District Vehicle Purchase-

*Chairman Sherman moved to approve Resolution 2022-08-District Vehicle Purchase, for the purchase of a 2019 Ford Explorer for District needs and waiving the competitive bidding requirements due to special market condition of the vehicle. Commissioner Hudson seconded; motion carried by unanimous vote.*

c) Resolution 2022-09-District Finance Authorized Signers-

*Chairman Sherman moved to approve Resolution 2022-09- Finance Authorized Signers, adding Finance Director Jasmine Perez as an authorized signer for finance activities and bank accounts and removing Randy Krumm. Commissioner Hudson seconded; motion carried by unanimous vote.*

d) Resolution 2022-10-Appointment of Auditing Officer-

*Chairman Sherman moved to approve Resolution 2022-10-Appointment of Auditing Officer, appointing Finance Director Jasmine Perez, Executive Assistant Erin Bickford, Fire Chief Ryan Shaughnessy, and Assistant Fire Chief James Reinhardt to be auditing officers for the District and shall certify and authenticate all claims prior to payment by the District. Commissioner Hudson seconded; motion carried by unanimous vote.*

**COMMUNICATIONS –**

a) OFP Update- None

**EXECUTIVE SESSION –** None

**ANNOUNCEMENTS –**

a) The next Commissioner meeting is scheduled for July 12, 2022 at 10:30 a.m.

**ADJOURNMENT** - There being no further business, the meeting was adjourned at 4:36 p.m.

Respectfully Submitted,

Rachel Hughes  
Board Secretary