

**BOARD OF FIRE COMMISSIONERS  
SNOHOMISH COUNTY FIRE DISTRICT NO. 15**

**Regular Board Meeting Minutes  
7812 Waterworks Rd. Tulalip, WA 98271  
August 24, 2023**

**CALL TO ORDER** – Chairman Sherman called the regular meeting to order at 10:33 a.m. Those in attendance were: Chairman Sherman, Commissioner Hudson, Chief Shaughnessy, Assistant Chief White, Executive Assistant Erin Bickford, and Finance Director Jasmine Perez. Crew were present. Commissioner Fryberg was unexcused.

**FLAG SALUTE** – Flag salute led by Commissioner Hudson.

**AGENDA –**

*Chairman Sherman moved to approve the amended agenda. Commissioner Hudson seconded; motion carried by unanimous vote.*

**CONSENT AGENDA –**

1. Minutes of July 25, 2023, Regular Meeting
2. Finances:
  - a. July Payroll in the amount of \$259,022.39
  - b. Accounts Payable in the amount of \$124,730.02
  - c. Agency Deposits in the amount of \$249,153.94

*Chairman Sherman moved to approve the consent agenda. Commissioner Hudson seconded; motion carried by unanimous vote.*

**PUBLIC INPUT** – None.

**CHIEFS REPORT**– Chief Shaughnessy advised that Chief Reinhardt’s retirement ceremony will take place on 9/7 with a reception to follow at the Tulalip Resort Casino. It has been a busy couple of months with calls, and reduced staffing due to vacancies. Chief Shaughnessy thanked the staff for their hard work. A UTV was purchased and is currently being up-fitted with a stretcher, pump, and graphics.

**UNFINISHED BUSINESS –**

- a) Quil Ceda Village – Chief Shaughnessy advised that the QCV Board approved a resolution for vehicle purchases. Chief Shaughnessy is working on the service agreement this week and will want to go over it with our Board. The District will need to call a special meeting for signing possibly mid-September. The pumper (Oct. arrival), medic unit (Dec. arrival), and command vehicle have been ordered. Chief White is working on a temporary facility and working with the union. Chief Shaughnessy would like to extend the MOU for Kurt Bennett’s full time status for 60 days. *Chairman Sherman moved to extend the MOU for Kurt Bennett’s full time status for 60 days. Commissioner Hudson seconded; motion carried by unanimous vote.*
- b) Grants- The Snohomish County training grant was reduced from 3 million to 1 million however, the District was not chosen as a recipient due to the Districts affiliation with the Tulalip Tribes.

Chief Shaughnessy will be contacting the County to explain his disagreement with the selection process. Chief White is still waiting to hear back on the SAFER grant.

- c) Gear- Chief White met with Cintas last week and is still working on it.
- d) OFP Update- Chairman Sherman advised that the Tulalip Tribes stuck to the timeline with TBFD. They are ending the contract with MFD and paying the contract through the end of the year. Chairman Sherman appreciates the Tribe looking out for the best interests of both departments.

#### **NEW BUSINESS –**

- a) Resolution 2023-07 August Meeting Date Change-  
*Chairman Sherman moved to approve Resolution 2023-07- August Meeting Date Change moving the 10:30 a.m. August 8, 2023 Board of Commissioner’s meeting to 10:30 a.m. August 24, 2023. Commissioner Hudson seconded; motion carried by unanimous vote.*
  
- b) Command Car Purchase-  
*Chairman Sherman moved to authorize the purchase of a 2023 Chevrolet Tahoe from Bud Clary Chevrolet utilizing the WA State DES contract #05916 in an amount not to exceed \$47,509.00 excluding WA State sales tax. Commission Hudson seconded; motion carried by unanimous vote.*

**EXECUTIVE SESSION** – The Board recessed and went into Executive Session at 11:04 a.m. to review the performance of a public employee per RCW 42.301.110(g). It was expected to last 10 minutes. At 11:14 a.m. the Board emerged from Executive Session and returned to Regular Session.

#### **ANNOUNCEMENTS –**

- a) The next Commissioner meeting is scheduled for September 12, 2023 at 10:30 a.m.

**ADJOURNMENT** - There being no further business, the meeting was adjourned at 11:17 a.m.

Minutes Via Erin Bickford  
Respectfully Submitted,

Rachel Hughes  
Board Secretary