

**BOARD OF FIRE COMMISSIONERS
SNOHOMISH COUNTY FIRE DISTRICT NO. 15**

Regular Board Meeting Minutes

Tulalip Admin. Building #162 6406 Marine Dr. Tulalip, WA 98271

November 25, 2019

CALL TO ORDER – Chairman Sherman called the regular meeting to order at 10:30a.m. Those in attendance were: Chairman Sherman, Commissioner Hudson, Commissioner Fryberg, Chief Shaughnessy, Deputy Chief Reinhardt and Administrative Assistant Erin Bickford. Four Crew members were present.

FLAG SALUTE – The flag salute was led by Captain Finley

AGENDA -

Commissioner Hudson moved to approve the agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of October 28, 2019, Regular Meeting
2. Finances:
 - a. October payroll in the amount of \$131,401.93
 - b. Accounts Payable in the amount of \$48,856.66
 - c. Agency Deposits in the amount of \$395,377.16

Commissioner Hudson moved to approve consent agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.

PUBLIC INPUT – None.

UNFINISHED BUSINESS

- a) Quil Ceda Village Update- A discussion was held regarding the upcoming presentation to the Tribal Board about the Contract for Services.
- b) Fire Marshal Position-Chairman Sherman asked the Board for permission to volunteer his time to help shape the infrastructure of the future Fire Marshal position at Tbfd.
Commissioner Hudson made a motion to allow Chairman Sherman to volunteer his time to coordinate Tbfd's Fire Marshal Position. Commissioner Fryberg seconded; motion carried by unanimous vote.
- c) Captain/Paramedic Position- Chief Shaughnessy informed the Board that the District has hired Captain/Paramedic Ryan White to start December 1, 2019.
- d) Medic School/Part-Time Agreement- Chief Shaughnessy gave an update on the CWU Medic School testing process and showed the Board the part-time employee's repayment schedule contract if they attend the program.
- e) Admin Office- A discussion was held regarding the search for space for the District's Administrative staff. Chief Shaughnessy is looking into the cost comparisons between mobile and permanent structures.

NEW BUSINESS-

- a) Resolution 2019-15 Meeting Reschedule-
Chairman Sherman moved to approve Resolution 2019-15 Meeting Reschedule. Commissioner Hudson seconded; motion carried by unanimous vote.
- b) Resolution 2019-16 Property Tax Levy-
Commissioner Hudson moved to approve Resolution 2019-16 Property Tax Levy. Chairman Sherman seconded; motion carried by unanimous vote.
- c) Resolution 2019-17 EMS Levy-
Commissioner Hudson moved to approve Resolution 2019-17 EMS Levy. Chairman Sherman seconded; motion carried by unanimous vote.
- d) Budget- Chief Shaughnessy went over the proposed 2020 budget with the Board.
MOU Deputy Chief- A Memorandum of Understanding was drafted to recognize Deputy Chief Reinhardt's position as a union member.
Chairman Sherman made a motion to allow Chief Shaughnessy to sign the MOU recognizing the Deputy Chief's position as a union member. Commissioner Hudson seconded; motion carried by unanimous vote.
- e) Purchase of LifePak 15- Deputy Chief Reinhardt asked the Board for permission to purchase a second LifePak 15.
Chairman Sherman made a motion to approve the purchase of a LifePak 15. Commissioner Hudson seconded; motion carried by unanimous vote.
- f) EMS Levy- A special Board meeting will be held regarding the EMS Levy Resolution.

EXECUTIVE SESSION –None

ANNOUNCEMENTS – Next Commissioner meeting is Monday, December 16th, 2019, 10:30 a.m. at the Tulalip Administration Building 6406 Marine Dr. #264 Tulalip, WA 98271

ADJOURNMENT - There being no further business, the meeting was adjourned at 11:16 a.m.

Respectfully Submitted,

Erin Bickford
Administrative Assistant/Board Secretary