

**BOARD OF FIRE COMMISSIONERS
SNOHOMISH COUNTY FIRE DISTRICT NO. 15**

Regular Board Meeting Minutes

Tulalip Admin. Building #263 6406 Marine Dr. Tulalip, WA 98271

March 19, 2019

CALL TO ORDER – Chairman Sherman called the regular meeting to order at a delayed start time of 10:35 a.m. Those in attendance were: Chairman Sherman, Commissioner Hudson, Chief Shaughnessy, Deputy Chief Reinhardt, Administrative Assistant Erin Bickford and Consultant Mike Ganz. Ten Crew were present. Commissioner Fryberg was excused due to personal business.

FLAG SALUTE – The flag salute was led by Mike Reed

UNFINISHED BUSINESS- Chairman Sherman moved Consultant for Quil Ceda Village to the top of the agenda.

a) Consultant Quil Ceda Village-

Mike Ganz of Ganz Consulting was in attendance to answer questions regarding Quil Ceda Village. Mr. Ganz broke down the costs for the staffing plan options. The Board authorized Chief Shaughnessy to meet with Quil Ceda representatives to discuss moving forward. Chairman Sherman extended an offer to Marysville Fire Department and the Mayor of Quil Ceda to attend District 15 Board meetings.

AGENDA -

Commissioner Hudson moved to approve the agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of February 27, 2019, Regular Meeting
2. Finances:
 - a. February payroll in the amount of \$109,357.00 and December Payroll in the amount of \$92,854.05. December payroll was not documented in January’s minutes due to the District taking over payroll from the County.
 - b. Accounts Payable in the amount of \$77,630.59
 - c. Agency Deposits in the amount of \$48,838.10

Commissioner Hudson moved to approve consent agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.

PUBLIC INPUT – None.

UNFINISHED BUSINESS – Moved to the top of the agenda

NEW BUSINESS-

a) Resolution 2019-04 Bankcard Modification-

Commissioner Hudson moved to approve Resolution 2019-04 Bankcard Modification. Chairman Sherman seconded; motion carried by unanimous vote.

- b) Resolution 2019-05 Increase in BLS Transport Fees-
Chairman Sherman moved to approve Resolution 2019-05 to increase BLS Transport Fees to \$995. Commissioner Hudson seconded; motion carried by unanimous vote.
- c) Resolution 2019-06 Purchase of Command Vehicle-
Chairman Sherman moved to approve Resolution 2019-06 Purchase of Command Vehicle. Commissioner Hudson seconded; motion carried by unanimous vote.
- d) Approval of Lifepak Purchase-
Deputy Chief Reinhardt spoke to the Board regarding the purchase of a Lifepak. At this time he has received one bid and will continue to research cost and whether to purchase new or refurbished. Deputy Chief Reinhardt suggested possibly combining the purchase with North County to save money. *Commissioner Hudson made a motion to approve the purchase of a Lifepak up to \$30,000.00. Chairman Sherman seconded; motion carried by unanimous vote.*
- e) State of the Department-
Chairman Sherman proposed that the Fire Chief or one of the Commissioners give a 'State of the Department' address at the District's annual banquet.
- f) ALS Licensing-
Deputy Chief Reinhardt is working with Mike Ganz regarding the District's ALS license. They are currently negotiating with the labor group.

EXECUTIVE SESSION – The Board recessed and went into Executive Session at 11:50 a.m. to review the performance of a public employee per RCW 42.30.110(g). It was expected to last 20 minutes. At 12:24 p.m. the board emerged from Executive Session and returned to regular session. The Board approved Deputy Chief Reinhardt's contract and approved the amended contract of Chief Shaughnessy.

ANNOUNCEMENTS – Next Commissioner meeting is Tuesday, April 16, 2019, 10:30 a.m., at the Tulalip Admin. Building #263 6406 Marine Dr. Tulalip, WA 98271

ADJOURNMENT - There being no further business, the meeting was adjourned at 12:28 p.m.

Respectfully Submitted,

Ryan Shaughnessy
Fire Chief/Board Secretary