

BOARD OF FIRE COMMISSIONERS
SNOHOMISH COUNTY FIRE DISTRICT NO. 15
Regular Board Meeting Minutes
7812 Waterworks Rd, Tulalip WA 98271
April 10, 2018

CALL TO ORDER – Chairman Sherman called the regular meeting to order at 10:36 a.m. Those in attendance were: Chairman Sherman, Commissioner Hudson, Chief Shaughnessy, and Administrative Assistant Rachel Hughes. There were seven Crew present. Commissioner Fryberg was excused due to personal business.

FLAG SALUTE – The flag salute was led by Commissioner Hudson.

AGENDA -

Commissioner Hudson moved to approve the agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.

CONSENT AGENDA –

1. Minutes of March 13, 2018, Regular Meeting
2. Finances:
 - a. March Payroll in the amount of \$ 75,432.73
 - b. Accounts Payable in the amount of \$31,858.25
 - c. Agency Deposits in the amount of \$ 22,449.23

Commissioner Hudson moved to approve consent agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.

PUBLIC INPUT – Captain Smith gave an update on the status of his recovery.

COMMUNICATIONS –

- a) Chief's Report- Chief Shaughnessy gave his report.
- b) Staff Acknowledgements and Call Data- Chief Shaughnessy thanked Firefighter Dinneen for coordinating the 1st Annual Leroy Fryberg Sr. Pancake Breakfast and Easter Egg hunt. Chief Shaughnessy also thanked C-Shift for their great work on the residential fire that they responded to on 4/1/18. The homeowner also thanked the Crew. Call data was handed out by Captain Litvinchuk.

UNFINISHED BUSINESS -

- a) Labor and Industries Investigation Update- Chief Shaughnessy appealed the monetary fine given by L&I. He requested that the funds be used by the District in the form of safety equipment and gear.
- b) State Audit Update- Chief Shaughnessy is still waiting to hear back from the State Auditor with a date to go over the findings.
- c) Union Contract Update- Chief Shaughnessy is hoping to have a ratified contract by the end of the month and will request the Board to call a Special Meeting to sign the contract.
- d) Amended Maintenance Contract with CIFR- A discussion was held about the amended Maintenance Contract with Camano Island Fire and Rescue. The Board would like Chief Shaughnessy to contact Chief Schick to clarify some of the details of the contract.

- e) New Engine Purchase- Captain Finley presented the Board with the options that the Engine Spec Committee researched. The Committee came to a unanimous decision and would like the District to purchase a 2017 Spartan 2106 in the amount of \$454,000. Chairman Sherman will speak with Commissioner Fryberg about contacting the Tulalip Tribes to assist with funding.
Commissioner Hudson moved to approve the \$500.00 deposit for the Spartan Engine if needed. Chairman Sherman seconded; motion carried by unanimous vote.
- f) Awards Committee- Chairman Sherman is still looking into setting up an awards committee for the District. He will have further information at the next meeting.
- g) District Logo and Name-
Chairman Sherman moved to adopt the new logo as presented. Commissioner Hudson seconded; motion carried by unanimous vote.

NEW BUSINESS -

- a) Remodel of Workout Room- A discussion was held about moving the gym equipment out of bay and remodeling the current tool room to use as workout space for the Crews. Firefighter Cassidy presented the research done on the equipment the Crews would like the District to purchase and the remodeling costs.
Chairman Sherman moved to approve the purchase of new gym equipment and the cost of a remodel totaling (approximately) \$6,756.37. Commissioner Hudson seconded; motion carried by unanimous vote.
- b) Portable Administration Building Purchase-A discussion was held about purchasing a portable building for administrative office space. Multiple options were discussed. Chairman Sherman will speak to the Tulalip Tribes about the property next door. Commissioner Hudson will head up the Portable Committee to further research the District's options.
Chairman Sherman moved to approve the spending of (approximately) \$40,000 on a portable administration building. Commissioner Hudson seconded; motion carried by unanimous vote.

EXECUTIVE SESSION – The Board recessed and went into Executive Session at 11:55 a.m. to review the performance of a public employee per RCW 42.30.110(g). It was expected to last until 12:15 p.m. At 12:15 p.m. the Board emerged from Executive Session and returned to regular session. The Board approved Chief Shaughnessy's action in placing Probationary Firefighter Ross Fryberg on unpaid administrative leave pending the outcome of a criminal investigation.

ANNOUNCEMENTS – Next Commissioner meeting Tuesday, May 8, 2018, 10:30 a.m., at TBFD Station 60.

ADJOURNMENT - There being no further business, the meeting was adjourned at 12:17 p.m.

Respectfully Submitted,

Ryan Shaughnessy
Fire Chief/Board Secretary