

**BOARD OF COMMISSIONERS  
SNOHOMISH COUNTY FIRE DISTRICT #15  
Regular Board Meeting June 6th, 2017**

**MINUTES**

**CALL TO ORDER/ROLL CALL**

The regular meeting of the Snohomish County Fire District #15 Board of Commissioners was called to order by Commissioner Buck Evans at 10:30 a.m. on the 6<sup>th</sup> of June, 2017, at 7812 Waterworks Road in Tulalip, WA.

Members Present:

Ryan Hudson  
Buck Evans

Staff Present:

Bronson Smith  
Chris Finley  
Nick Litvinchuk  
Tom Stork  
James Shockley  
Doug Cassidy  
Collin Chavez

**APPROVAL OF MINUTES**

The minutes of the May 16th, 2017 regular board meeting were presented for approval. Hudson moved, and Evans seconded, to approve the minutes of the May 16<sup>th</sup>, 2017, Regular Board meeting. Motion carried.

**COMMENTS FROM THE PUBLIC**

No public comment was provided.

**APPROVAL OF AGENDA**

Hudson moved, and Evans seconded, to approve the agenda for the June 6<sup>th</sup>, 2017 regular board meeting. Motion carried.

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**CONSENT AGENDA**

Hudson moved, and Evans seconded, to approve the consent agenda for the June 6<sup>th</sup>, 2017 regular board meeting. Motion carried.

**COMMUNICATIONS**

- A. Staff Acknowledgements/Communications attached hereto.
- B. Smith reported that members of the department attended the Annual Veterans Pow-Wow. It was noted that the event ran smoothly and there were only minor injuries that occurred.

**NEW AND PENDING BUSINESS**

- A. The topic of increasing the stipend for the Volunteer Firefighters so that we could compete with other neighboring districts who were paying their Volunteer Firefighters higher wages was brought to the attention of the commissioners. It was made clear to the Commissioners that we were unable to attract and retain Volunteer Firefighters because they were leaving/choosing other departments to work that were able to pay them better wages. Hudson moved that we increase the stipend to make it equivalent to \$13.50 per hour for Volunteer Firefighters for Snohomish County Fire District #15, Evans seconded. Motion carried.
- B. Also Smith stated to the commissioners that he was honored by the opportunity to possibly accept the Fire Chief position for Snohomish County Fire District #15, but that he would respectfully decline the promotion. He made it clear that during his tenure as Interim Fire Chief it would be his mission to save money for the department where he could do so, purchase equipment that he thought necessary for the efficient operation of running emergency calls and attempt to work with Snohomish County Fire District #1 to contract an Administrative Assistant to take care of administrative duties at the department.

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**ITEMS FOR INFORMATION**

- A. Monthly/YTD call data reported and attached.
- B. The Volunteer Firefighter Job Description was revisited. This time it was in the similar format of the Captain Job Description as requested and specifically included that all Volunteer Firefighters must have their EMT-B Certification and that in the event of any incident that took place while at work would be followed up with a drug screening. Hudson moved to approve the Volunteer Firefighter Job Description as presented, Evans seconded. Motion carried.
- C. Likewise the Fire Chief Job Description that was requested was also revisited. It was made clear that the Fire Chief Job Description currently had duties on there that would change, if and when and Administrative Assistant was hired, and that it would be altered at that time. Hudson moved to approve the Fire Chief Job Description as presented, Evans seconded. Motion carried.
- D. The Annual Firefighter Banquet was discussed again as concerning when the date of the event would be. Smith reported that during the months of January and February in the upcoming calendar year there would be renovations taking place at the Tulalip Resort so the event would have to take place in March or April and/or take place at another location. The conversation was tabled with members agreeing it would be discussed/resolved at the next Regular Board Meeting.
- E. Finally it was brought to the attention of the Commissioners that the Consultation Period for Retired Fire Chief Teri Dodge was over and that she had left on the 30<sup>th</sup> of May and was no longer in the country.

**EXECUTIVE SESSION**

There was no executive session during the regular board meeting on June 6<sup>th</sup>, 2017.

**ADJOURNMENT**

There being no further business the Regular Board Meeting, of the Snohomish County Fire District #15 Board of Commissioners, was adjourned at 11:41 with it being agreed upon that the next Regular Board Meeting would be held on July 11<sup>th</sup> at 10:30 a.m.

