

**BOARD OF FIRE COMMISSIONERS  
SNOHOMISH COUNTY FIRE DISTRICT NO. 15**

**Regular Board Meeting Minutes**

Tulalip Admin. Building #264 6406 Marine Dr. Tulalip, WA 98271

**September 16, 2019**

**CALL TO ORDER** – Commissioner Hudson called the regular meeting to order at 10:30a.m. Those in attendance were: Commissioner Hudson, Commissioner Fryberg, Chief Shaughnessy and Administrative Assistant Erin Bickford. Chairman Sherman was excused due to personal business. Eight Crew members were present and one member of the public.

**FLAG SALUTE** – The flag salute was led by Commissioner Hudson.

**AGENDA -**

*Commissioner Hudson moved to approve the agenda as presented. Commissioner Fryberg seconded; motion carried by unanimous vote.*

**CONSENT AGENDA –**

1. Minutes of August 19, 2019, Regular Meeting
2. Finances:
  - a. August payroll in the amount of \$159,919.28.
  - b. Accounts Payable in the amount of \$74,445.38.
  - c. Agency Deposits in the amount of \$95,829.89

*Commissioner Hudson moved to approve consent agenda as presented. Commissioner Fryberg seconded; motion carried by unanimous vote.*

**PUBLIC INPUT** – None.

**UNFINISHED BUSINESS**

- a) Quil Ceda Village Update- Chief Shaughnessy gave an update on the progress regarding Quil Ceda Village. The process is continuing to move forward.
- b) Letter of Intent Between Quil Ceda Village and TBFD- Commissioner Fryberg confirmed that the Letter of Intent between Quil Ceda Village and Tulalip Bay Fire Department is in the hands of the Tribes lawyers for review.

**NEW BUSINESS-**

- a) Resolution 2019-11 Purchase of Staff Car-  
*Commissioner Hudson moved to approve Resolution 2019-11 Purchase of Staff Car. Commissioner Fryberg seconded; motion carried by unanimous vote.*
- b) Medical Program Director Contract- Chief Shaughnessy informed the Board that a Supervising Physician is required to maintain an ALS License. A salary of \$20,000.00 per year has been negotiated. Deputy Chief Reinhardt will email Commissioner Hudson the Contract to review and sign.

- c) MPD Vehicle ILA- The Board gave Chief Shaughnessy the authority to enter into an Interlocal Agreement regarding a staff vehicle for the Medical Program Director.
- d) Fire Marshal Position- Chairman Sherman would like to volunteer as Fire Marshall for Snohomish County Fire District 15. His position would include pre-fire planning and inspections. Commissioners Fryberg and Hudson decided to table the topic until the next Board of Commissioner's meeting.
- e) Paramedic/Captain Position- Chief Shaughnessy informed the Board that the District will be hiring a Paramedic/Captain to fill the current vacancy of the Captain position. The position has been posted within the Local Union and one application has been received thus far.
- f) Moving Board of Commissioners Meetings- Commissioner Hudson suggested that the Commissioner's meetings be held at Station 60. The Board agreed to hold the next meeting at the station and possibly have one meeting per quarter held at Station 60.
- g) Darrington Interlocal Agreement- ***Commissioner Hudson made a motion to approve an Interlocal Agreement with Darrington Fire District for mechanic services. Commissioner Fryberg seconded; motion carried by unanimous vote.***
- h) Paramedic Pilot Project- Central Washington University is introducing a 1-year Paramedic School Pilot Project. Tulalip Bay Fire Department has been awarded two spots in the program to be offered to the District's full-time staff. For those interested, a testing process would take place to determine who is chosen. ***Commissioner Hudson made a motion to approve \$150,000.00 for the cost of the program and backfill staffing. Commissioner Fryberg seconded; motion carried by unanimous vote.***

**EXECUTIVE SESSION** – The Board recessed and went into Executive Session at 11:00 a.m. to review the performance of a public employee per RCW 42.30.110(g). It was expected to last 10 minutes. At 11:10 a.m. the Board emerged from Executive Session and returned to regular session.

**ANNOUNCEMENTS** – Next Commissioner meeting is Monday, October 21<sup>st</sup> 2019, 10:30 a.m. at Tulalip Bay Fire Department Station 60.

**ADJOURNMENT** - There being no further business, the meeting was adjourned at 11:13 a.m.

Respectfully Submitted,

Erin Bickford  
Administrative Assistant/Board Secretary