

**BOARD OF FIRE COMMISSIONERS  
SNOHOMISH COUNTY FIRE DISTRICT NO. 15**

**Regular Board Meeting Minutes**

7812 Waterworks Rd, Tulalip WA 98271

**September 25, 2018**

**CALL TO ORDER** – Chairman Sherman called the regular meeting to order at 10:32 a.m. Those in attendance were: Chairman Sherman, Commissioner Hudson, Chief Shaughnessy, and Administrative Assistant Rachel Hughes. Eight crew were present. Commissioner Fryberg was excused due to personal business.

**FLAG SALUTE** – The flag salute was led by Bronson Smith.

**AGENDA -**

*Commissioner Hudson moved to approve the agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.*

**CONSENT AGENDA –**

1. Minutes of August 21, 2018, Regular Meeting
2. Finances:
  - a. August Payroll in the amount of \$71,399.50
  - b. Wildland Payroll in the amount of \$20,143.77
  - c. Accounts Payable in the amount of \$49,670.84
  - d. Agency Deposits in the amount of \$335,234.24

*Commissioner Hudson moved to approve consent agenda as presented. Chairman Sherman seconded; motion carried by unanimous vote.*

**PUBLIC INPUT** – Captain Finley spoke about the wildland deployments and thanked all of the crews who responded.

**UNFINISHED BUSINESS -**

- a) Levy Update- Chairman Sherman gave an update. The levy committee met last week. Flyers should be out this week.
- b) CRP- Chief Shaughnessy advised that he is still putting together more details. This has taken a back seat while the Tribal Administration Board is going through personnel changes.
- c) Station Remodel- A discussion was held about options for a station remodel. Chief Shaughnessy received one bid which stated that the sleeping quarter remodel would cost (approximately) \$63,000 and the office remodel would cost (approximately) \$61,000. Chief Shaughnessy will go out for additional bids.
- d) Awards Committee- Chairman Sherman advised that there was nothing new to report on the committee. There will be an update at the next meeting.

## **NEW BUSINESS-**

- a) Resolution 2018-17- Meeting Change-  
*Commissioner Hudson moved to approve Resolution 2018-17-Meeting Change, changing the regularly scheduled monthly meeting from September 11,2018 to September 25,2018. Chairman Sherman seconded; motion carried by unanimous vote.*
- b) Resolution 2018-18-Surplus Obsolete Vehicle-  
*Commissioner Hudson moved to approve surplusing the 1997 Navistar International 4900 Engine. Chairman Sherman seconded; motion carried by unanimous vote.*
- c) Resolution 2018-19-Waiver of Competitive Bidding Ford F150-  
*Chairman Sherman moved to approve the purchase of a 2011 Ford F150 being sold by Stevens County Fire District #1. Commissioner Hudson seconded; motion carried by unanimous vote.*
- d) 2019 Budget-A discussion was held about the proposed 2019 Budget. Different staffing models to save the District money were proposed. The Board requested Chief Shaughnessy to come up with multiple staffing models and the costs of each.
- e) American Made Products- Chairman Sherman advised that when possible, he would like the District to buy American made products.
- f) Recruitment- A discussion was held about coming up with different types of recruitment and possibly a resident program. The Crews will be coming up with ideas for further recruitment.
- g) Other- Chairman Sherman would like an update at the next meeting about the Snohomish County Regional Training Consortium. There was also a discussion held about Crew's working Saturday's at the Tulalip football field. Chief Shaughnessy advised that the District will hold off on painting the fire station until the remodel. Chief Shaughnessy discussed a peer support program and advised that the District will be joining Marysville Fire's peer support team and we will be sending employees to go through training.

**EXECUTIVE SESSION** – None.

**ANNOUNCEMENTS** – Next Commissioner meeting Tuesday, October 9, 2018, 10:30 a.m., at TBFD Station 60.

**ADJOURNMENT** - There being no further business, the meeting was adjourned at 11:24 a.m.

Respectfully Submitted,

Ryan Shaughnessy  
Fire Chief/Board Secretary