



Tulalip Bay Fire Department

Snohomish County Fire District 15

7812 Waterworks Road Tulalip WA 98271

(360) 659 – 2416 | (360) 653 – 7387

www.tulalipbayfire.org

Ride-Along Program

Thank you for your interest in Tulalip Bay Fire Department’s Ride-Along Program. We look forward to providing you an interesting experience. Our aim is to expose you to the wide range of operations handled by your Fire Department. Obviously, we sometimes find ourselves in difficult, if not dangerous situations, however your safety as well as all others involved is the priority. You will be provided a Captain and a “Ride-Along Supervisor”* whose responsibility will be to ensure your safety.

This information packet will explain the process of application and some of the safety rules that will ensure a valuable experience. Included in your packet you will find the following:

- 1) Introduction Letter
- 2) Ride-Along Policy
- 3) A Ride-Along Application
- 4) Rider/Confidentiality and Non-Disclosure Agreement
- 5) Participants Waiver, Release and Hold Harmless

Please read carefully all the information provided and complete any written requirements. Pages 4, 5 and 6 should be returned to Tulalip Bay Fire Department.

Tulalip Bay Fire Department

Snohomish County Fire Protection District #15

7812 Waterworks Road

Tulalip WA 98271

(360) 659 – 2416

Thank you once again for your interest. If you have any questions please call the Tulalip Bay Fire Department at (360) 659 – 2416 and request to speak with the “Captain”* or “Ride-Along Coordinator”*.



Tulalip Bay Fire Department

Snohomish County Fire District 15

7812 Waterworks Road Tulalip WA 98271

(360) 659 – 2416 | (360) 653 – 7387

www.tulalipbayfire.org

Ride-Along Program

RIDE-ALONG POLICY

- A. Application forms may be obtained from the Tulalip Bay Fire Department during regular office hours (Mon through Fri, 9 am – 5 pm). Riders must be at least 16 years of age to participate in this program (all under 18 may ride with parent/guardian permission). This age limit will be exempted only for controlled functions (i.e. parades, etc.)
- B. After receiving and completing all forms in the ride along packet, **Riders** should deliver all required documentation (pages 4-6 in this packet) to the Tulalip Bay Fire Department. After receiving the completed forms, a ride along shift will be scheduled. Shifts will be scheduled at least **one week** in advance.
1. All ride time must be scheduled in advance with the Ride-Along Coordinator at the Tbfd office during regular office hours (Mon through Fri, 9 am – 5 pm).
 2. Hours for ride times are limited to **9:00 AM through 6:00 PM**. The Tulalip Bay Fire Chief must approve any additional hours in advance.
 3. The shift hours may be restricted due to fire department operational or training needs.
 4. Ride times are limited to **five (5) rides** each twelve-month period from the date of your application. Riders are limited to one (1) day per week. Additional ride time must be requested in writing and approved in advance by the Tulalip Bay Fire Chief.
 5. Only **one (1) Rider per unit** will be allowed.
 6. Candidates in hiring process shall have priority in rider assignments.
- C. All **Riders** must follow all guidance given by the Captain or Rider's Supervisor, which will include:
1. Remaining in the fire apparatus until told to do otherwise.
 2. Wearing all safety equipment as directed.
 3. Not entering any hazardous or restricted area unless accompanied by fire department personnel.
 4. Not interfering with operations unless specifically directed to participate under the supervision of the Supervisor.
 5. Riders will not be involved in active firefighting operations nor be allowed in any area deemed hazardous by the Supervisor or Incident Commander.
 6. No photography or recording devices may be utilized without specific authorization from the ride along supervisor.
 7. **Riders** may not enter any private residence, hospital emergency department or other facility without the permission of the ride along supervisor, emergency department staff or facility representative.
 8. Under supervision, Riders may assist with routine station and equipment maintenance as directed.



Tulalip Bay Fire Department

Snohomish County Fire District 15

7812 Waterworks Road Tulalip WA 98271

(360) 659 – 2416 | (360) 653 – 7387

www.tulalipbayfire.org

Ride-Along Program

9. All Riders must have completed HIPPA & Disease Prevention Training prior to scheduled ride-along hours.
- D. Riders will be encouraged to remove themselves from any situation where that person is uncomfortable with the graphic or hazardous nature of a scene. The Rider’s Supervisor will ensure a safe retreat.
- E. **Riders** must comply with the Ride-Along Program’s dress code.
1. The dress code will be strictly enforced. On-duty Tulalip Bay Fire Department personnel will determine if attire is appropriate.
 2. The Ride-Along Coordinator has the final authority on the appropriate attire of the Rider.
 3. **Riders** must report to the station with clean and neat clothing. Good personal hygiene and grooming are essential.
 4. Students will wear the uniform dictated by their affiliating/sponsoring program. At a minimum, (provided by affiliating/sponsoring program) work type pants, shirt and hard-toed shoes will be worn during ride along hours.
 5. All other Riders will wear dark slacks, collared shirt and sturdy shoes. No jewelry, no hats, no tee shirts, no shorts, no skirts, no dresses, no high heels, no sandals or beach shoes will be allowed.
- F. Failure to comply with requests or orders from Rider’s Supervisor and/or Captain will result in revocation of rider privileges.

Any exposure to blood-borne or air-borne pathogens must be reported immediately to on-duty Tulalip Bay Fire Department personnel. Tulalip Bay Fire Department personnel will report exposures to the Medical Services Designee and/or the Fire Chief.

* **“Rider’s Supervisor”** – One assigned individual whose responsibility will be to ensure your safety during the scheduled ride along hours. Rider’s Supervisor may not be same individual as Captain.

* **“Captain”** – whose responsibility is to ensure safety of all on-duty Fire Department personnel. Captain acts as Shift Supervisor and assumes the duties as officer in charge if first on scene of emergency. Captain maintains discipline and insures that personnel follow department rules and regulations. Implements department goals and objectives, establishes work priorities, schedules and coordinates work to be accomplished per shift.

* **“Ride-Along Coordinator”** – Appointed by Tulalip Bay Fire Chief. Who is ultimately responsible for all decisions made pertaining to Ride-Along Program. Only Ride-Along Coordinator is responsible for scheduling ride along hours.



Tulalip Bay Fire Department

Snohomish County Fire District 15

7812 Waterworks Road Tulalip WA 98271

(360) 659 – 2416 | (360) 653 – 7387

www.tulalipbayfire.org

Ride-Along Program

RIDE-ALONG APPLICATION

Rider's Full Name: _____

Address: _____

City: _____ *State:* _____ *Zip Code:* _____

Phone () _____ Date of Birth: _____

Occupation/Training Program: _____

Purpose of the Ride-Along: _____

Requesting to ride with: _____

Emergency Contact Information

Full Name: _____ *Relationship:* _____

Address: _____

City: _____ *State:* _____ *Zip Code:* _____

Home Phone () _____ Cell Phone () _____

Completed Application Form _____

Applicant has read and clearly understands "Ride-Along Program" Policy _____

Signed Waiver _____

Signed Confidentiality Statement _____



Tulalip Bay Fire Department

Snohomish County Fire District 15

7812 Waterworks Road Tulalip WA 98271

(360) 659 – 2416 | (360) 653 – 7387

www.tulalipbayfire.org

Ride-Along Program

RIDER/CONFIDENTIALITY AND NON-DISCLOSURE AGREEMENT

I _____ acknowledge that patients provide, and Tulalip Bay Fire Department (Snohomish County Fire Protection District #15) collects personal and confidential information verbally, in writing and through digital means. I understand and agree that any information pertaining to patients is strictly confidential and protected by federal and state laws, and that I will not use or disclose patient information in any way, unless Tulalip Bay Fire Department (Snohomish County Fire Protection District #15) authorizes me to do so.

I agree that I will comply with all HIPAA policies and procedures in place at Tulalip Bay Fire Department (Snohomish County Fire Protection District #15) during my experience as a Rider. If at any time I knowingly or inadvertently breach patient confidentiality or violate the HIPAA policies and procedures of Tulalip Bay Fire Department (Snohomish County Fire Protection District #15), I agree to notify Rider's supervisor immediately.

I also understand that I may be exposed to other confidential or proprietary information of Tulalip Bay Fire Department (Snohomish County Fire Protection District #15) and agree not to reveal any of that information to anyone at any time, unless I am authorized by Tulalip Bay Fire Department (Snohomish County Fire Protection District #15) to do so. This means that I will not disclose information about Tulalip Bay Fire Department's (Snohomish County Fire Protection District #15's) business practices or other information that Tulalip Bay Fire Department (Snohomish County Fire Protection District #15) might consider to be confidential or proprietary.

Failure to uphold these obligations may result in immediate suspension or termination of the privilege to gain clinical experience or observe the activities of Tulalip Bay Fire Department (Snohomish County Fire Protection District #15). Upon termination of the privilege for any reason, or at any time upon request, I agree to return any and all patient information or confidential or proprietary information in my possession. I understand that any patient or confidential information that I see or hear while a Rider/rider will stay here at Tulalip Bay Fire Department (Snohomish County Fire Protection District #15) when I leave.

I have been given an overview of Tulalip Bay Fire Department (Snohomish County Fire Protection District #15) HIPAA policies and procedures and have been given access to review those policies and I agree to abide by them. I also understand that civil and criminal penalties are permitted under the law if I breach confidentiality of any patient identity or other patient information.

Rider Signature: _____ *Date:* _____

Parent/Guardian Signature: _____ *Date:* _____

**If Rider is under 18 years of age Parent/Guardian signature is required.*



Tulalip Bay Fire Department

Snohomish County Fire District 15

7812 Waterworks Road Tulalip WA 98271

(360) 659 – 2416 | (360) 653 – 7387

www.tulalipbayfire.org

Ride-Along Program

PARTICIPANT’S WAIVER, RELEASE AND HOLD HARMLESS

I have read and clearly understand the Tulalip Bay Fire Department Rider Policy and my role as a participant either as a Rider or Student Rider.

I clearly understand that I could be placed in varying degrees of jeopardy by exposure to communicable diseases and blood-borne pathogens, and such contact could result in my personal health being harmfully affected. In addition, I understand that communicable diseases that I might come into contact with could be transmitted by me to my family and friends.

I clearly understand that due to the nature of emergency responses by Emergency Medical Services to medical/trauma scenes, the apparatus is operating in an emergency mode that could increase the possibility of a vehicular accident; thus endangering my life and/or physical well being.

I clearly understand that due to the varying types of calls in which the apparatus responds, I could be endangering my physical and/or mental well being and/or life by hostile/violent patients, dangerous scenes such as downed electrical wires, hostile crowds, exposure to traffic, etc., as well as psychological impairment due to abnormally gross injury, death scenarios, and such.

I declare that I have read the above waiver and I voluntarily assume all of the risks and accept total personal responsibility for the above stated hazards and the other unmentioned and unforeseen hazards that are related to this type of work. Further, I agree to defend, indemnify, and hold the Tulalip Bay Fire Department (Snohomish County Fire Protection District #15), its Board of Directors and Officers, its employees and its medical staff, harmless from and against any and all claims, demands, liabilities, damages, and expense, including attorney’s fees and other legal costs, for injury and/or illness to myself or my family, caused, or asserted to have been caused, by my personal choice to participate as Rider or Student Rider with the Tulalip Bay Fire Department (Snohomish County Fire Protection District #15) including any future claim or suits brought by, or on my behalf of myself, or family and friends.

Print Name _____

Rider’s Signature _____ *Date Signed* _____

If Participant is under 18:

I certify that I am the parent or legal guardian of the participant named above; that I have read and understood the foregoing release; and that I join in the release without reservation, granting full consent and authorization for the above-named person to participate in the activity.

Print Name _____

Parent/Guardian Signature _____ *Date* _____

Approved this _____ *day of* _____, 20____.